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Hon. Sec.
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ANDOVER RADIO AMATEUR CLUB.

ANNUAL GENERAL MEETING 4/12/2012

Those present:

Committee:-

Jim G4NWJ, Martin M0MWS, Terry G8ALR, Angie G6YVM, Richard M1CFW, Paul M6SXJ, Andy G6JRS.

Members.

Bob G3ZNH, Terry G3VMT, Keith G0HKC, Stuart M6YSD, Norman M6NHP, Pete 2E0HKC, James M6MMJ, Mike G7MRY, John G4YSB, Tony G0OMD, David M0BMF, Cliff G0WKK, Rick G8NDN, Frank G8PCB, Tony G6FIB, Derek 2E0BZK, Rod G6YEY.

Opening of the 2012 ARAC AGM by the President

1. Dear friends, I think that I may call you that as you have not sought to replace me as the ARAC President again this year! And what a year its been! The club has continued to grow in numbers despite some members having moved away from the area. The best thing is that some members are less than one fifth my age! However we are still perceived by some organisations like the RSGB as a minor club and we tend to be treated as such. From this stems two points: first we must on the outlook for new members and try to encourage the approximately 55 ex-members in the Hampshire and Wiltshire local areas to rejoin the club. The database is on the ARAC website now. Those with no addresses shown have moved out of our catchment area. The second point is that despite our small size your committee in 2012 have worked very hard and effectively to bring you the program of events and talks which I think you have all appreciated. In particular I must mention the excellent work being done by Angie G6ABM to make the ARAC website more attractive, informative and up to date. So please join me in a round of applause for all outgoing committee members. And while I am thanking the committee, I must also thank those of you that come and help on the now essential ARAC boot sales and not only helpers but the 'Barmy Army' of Buyers and Sellers without which we would soon fall by the wayside as a club. The world of Radio has not stopped in 2012 and more than ever the degree of miniaturisation continues to amaze the older members like myself who clearly remember being able to see the individual components in a radio, unlike now when

all the components seem to have vanished inside a single chip which is also quite difficult to see! The ever present need to reduce power consumption has led in the last few months to the development of a deaf aid and radio small enough to fit inside the ear canal and which draws its power from the wearers skin to operate the device! So in future your next HF rig might be small enough to fit inside your spectacles with a head up display visible through one lens and your left leg loaded up as the antenna!. Fox hunts will be interesting!. There are those of you like John Leary G4YSB who gave us his maiden talk on radio in the Merchant Navy this year. It would be nice if others would like to produce a talk of their own. You will find us a friendly audience and there are plenty of members who can provide advice and guidance on, 'how to do it' and provide assistance on the night. Talks can run from 20 mins to 90 mins, although shorter is better generally.

2. Constitution changes proposed by Angie G6ABM. Copies of which have been handed out at the AGM. Copy at the end of this document. Additional committee position of Webmaster was agreed
3. Acceptance of the minutes of the 2011 AGM. Accepted as read. Bob G3ZNH and seconded by Angie G6ABM
4. Matters arising from last minutes
5. Chairman's report. Thanks to outgoing Committee. Jim thanked the membership for attending and reminding the membership of the need to continually replace members when they leave for University for example. He states that membership is at forty four which considering it dropped to 25 in recent years is a superb achievement. This number being the largest we have ever had in the club. This made possible partly due to the sterling efforts made by the course tutors. However we need to ensure that we remain attractive to all age groups in the hobby. Jim asked Terry to supply a list of old members that are still licensed, we can re-invite for future membership. A database of members will be made available in the club dropbox with suitable password protection. This will be available only to the relevant committee members. Jim also mentions the 100% success rate in our licensing courses and subsequent examinations. Boot sale helpers, even though some are not members are critical for the success of the boot sales and therefore the club. Keeping subscriptions low and helping to finance the annual dinner. The club will continue to offer a subsidy of £10 per member to this dinner.
6. Treasurers statement. Copies of his reported circulated to the floor. Terry stated that we had £400 more outgoings than income. Due to the purchase of the new Club HF transceiver. Stan G4MOE had scrutinised the accounts with an excess of 2 pence which cannot be accounted for!. Terry pointed out the projections on page 4 of his report. He mentions the committee discussion of selling the 2014 tickets in pairs. On this basis the forthcoming rise of £1 will be reduced if the public buy two at once! Tear off receipts are being looked at. Andy points out that many members of the public make a special point of coming to our boot sales. Martin adds

that this was shown this year with the weather being bad but attendance was still quite good. Another reason to get the pricing correct. This change of pricing was proposed by Bob G3ZNH and seconded by Angie G6ABM.

7. Donations to GB3JB discussed. Martin suggest that as this is part of the Amateur Radio community we should continue to support it but they should also support us by having a free stand at the rallies. This would give interest to the public, which helps us as a club and allows them to sell items which they can bring or receive by donation. At each boot sale they will receive a cheque from the treasurer of £50, making a total of £100, the same total as last year. Proposed by Bob G3ZNH and seconded by Peter 2E0HKC.

8. Election of Scrutineers. Stan Noke G4MOE has volunteered.

9. Election of the 2012/13 committee.

a). As below:-

POSITION	NOMINEE	NOMINATIONS	PROPOSERS
Chairman	Jim G4NWJ	1	Tony G6FIB
Vice Chairman	Andy G6JRS	1	Tony G6FIB
Secretary	Martin M0MWS	1	Tony G6FIB
Treasurer	Terry G8ALR	1	Tony G6FIB
Events Manager	Dave G4YVM	1	Tony G6FIB
Ordinary member	Richard M1CFW	1	Tony G6FIB
Ordinary member	Pete 2E0HKC	1	Tony G6FIB
Webmaster	Angie G6ABM	1	Tony G6FIB

10. Any other business. No Presidential candidate, Terry was asked to continue in the post. He accepted. Terry reads out the nominees. A show of hands makes it unanimous.

- John Leary G4YSB, asks if the club will be operating in the RSGB centenary event? Region 10, 23rd April to 20th May. Martin M0MWS will check who wishes to operate and the logistics. Tony G6FIB brings our attention that the club has no support from the RSGB in the past. Martin suggest therefore we should use the RSGB for the club benefit. Andy G6JRS proposes that we investigate applying, Pete 2E0HKC seconds.

- Rick G8NDN brings up the problem of the G0ARC being held by Mike Adams who is not a club member!. Martin M0MWS indicated that he will investigate and get the call sign transferred to a current member, giving Mike the option to join first! Bob G3ZNH suggests that we should check if its actually registered!! Andy G6JRS suggests that i the meantime we should use G6ARC and that Rick should make sure its validated with Ofcom. Voted unanimous.

- James Morton reminds the committee of the request for a junior club. Andy G6JRS suggests it difficult to carry out activities just for youngsters, however they can request the club to carry out events that they would like. Terry suggests that James and Paul put a proposal together for this purpose.

- Refreshments.

End of AGM 2012

Martin Smith A.R.A.C. Hon. Sec

Copy of the new constitution follows:-

ANDOVER RADIO AMATEUR CLUB

CONSTITUTION - December 2012

1. NAME: The club shall be known as the Andover Radio Amateur Club.
2. AIM: The aim of the club shall be to further the interests of its Members in all aspects of Amateur Radio and directly associated activities.
3. MEMBERSHIP: Membership shall be open, subject to the discretion of the Committee, to all persons interested in the aims of the Club. Membership shall be categorised as follows:
 - a) Full Members shall be 18 years of age or over or hold the permission of the competent authority to install and operate an Amateur radio station.
 - b) Student Members shall be less than 25 years of age and be in full time formal education. Student Members will pay 50% of the Annual subscription upon proof of student status (Receipt for course fees, Student Union card etc.).
 - c) Associate Members by invitation shall be limited to visits of 50% of club meetings. They shall have no voting rights but will be entitled to attend club external activities and competitions. They will pay 50% of the Annual Subscription.
 - d) Senior Members are those who have reached their 65th Birthday when the Annual Subscription becomes due and shall pay only 50% of the Annual Subscription thereafter.

- e) Honorary Life Members may be nominated by unanimous agreement of the Members of the Committee at any time up to a maximum of 4 or 10% of the paid up membership at the time of decision, and voted for by a 2/3rds majority of the Members at the Annual General Meeting (AGM). The criteria for the nomination of Life Members will be those Members who, in the opinion of the Committee, have rendered outstanding service to the Club, either directly or indirectly. Such membership shall carry the rights of full membership but shall be free from the Annual Subscription. Life Members who are unable to attend the club or who have moved away from the Andover area shall not count against this total.
- f) Guests - Members may invite guests to meetings. Guests may not attend more than three meetings per year.
4. CONDUCT: All Members shall abide by the Constitution of the Club. The Committee shall have the power to expel any Member whose conduct, in the opinion of at least three quarters of the full Committee, renders that person unfit to be a Member of the Club. No Member shall be expelled without having been given the opportunity to appear before the Committee.
5. SUBSCRIPTIONS:
- a) The Annual Membership subscription shall be set following a recommendation by the Treasurer and approved by the Committee (prior to the AGM).
- b) All subscriptions shall be due and payable at the end of the AGM for the coming year. Members in arrears forfeit their voting rights.
- c) A Member shall be deemed to have resigned from the club if by the following AGM his or her subscription has not been paid.
- d) The Committee shall have the power to waive or reduce subscriptions in special circumstances for a period not exceeding one year at a time.
6. FINANCE: All monies received by the Club shall be promptly deposited in the Club's bank account. Cheques for withdrawal shall be signed by either: the Treasurer, the Secretary, the Chairman or the Vice-Chairman.
7. THE ARAC PRESIDENT: The nomination of the Club President should be made Bi-Annually. The Members shall select from the general membership an individual who in the opinion of the Members has best furthered the interests of the club. This selection shall be confirmed by the membership with a majority vote taken at an AGM. The selection procedure shall be the same as for any other Member. A President's term of office shall be 2 years and he or she may be re-elected. The duties of the club President should include the following:

a) At the AGM:

- i) The opening of the AGM and welcome followed by a summary of events in the world of Amateur Radio during the last year.
- ii) The proposal of a vote of thanks to the outgoing Committee.

b) At other times:

- i) Welcoming guests and new Members and presenting or introducing them to other Members.

The post of President shall not preclude the holder from taking up other posts on the Committee but he or she will not have an additional Presidential vote.

8. MEMBERSHIP OF THE CLUB'S COMMITTEE. The Club's affairs shall be administered by a Committee elected at the AGM. The Committee, in which the Club's property is vested shall consist of:

a) A Chairman who will preside over all meetings at which he or she is present.

b) A Vice Chairman who will act as the Chairman in the absence of the regular Chairman.

c) A Secretary who will be responsible for:

- i) Keeping the record of decisions for all meetings of the Club.
- ii) Ensuring that all correspondence is correctly handled.
- iii) Maintaining a master roll of all Members
- iv) Maintaining a register of Club Equipment.

d) A Treasurer who will be responsible for

- i) Keeping the Club's accounts.
- ii) Advising the Committee on all financial matters. In particular:
 - (1) The preparation of an annual budget.
 - (2) A proposal for subsequent year's membership fees prior to the AGM.
 - (3) Preparing the accounts for Audit and presenting them at the AGM.
 - (4) Making available a balance statement for each Committee meeting.
 - (5) Providing cash for floats at Boot Sales etc.

e) An Events Manager will be responsible for organising any event that the Committee has agreed to attend or participate in. The Committee will be advised by him or her on the viability of proposed events and will look to him or her for costings prior to the event being mounted.

- f) A Website Manager who will be responsible for keeping the ARAC website and FaceBook page up to date following decisions by the Committee and by including information from other sources as editor.
- g) Two ordinary Members who will be expected to bring to the Committee the views of the general membership and any other matter relating to the sound running of the club.

9. COMMITTEE STANDING ORDERS:

- a) A quorum for the Committee will be 4. In the absence of a quorum, business may be dealt with but any decisions taken will only become valid once ratified by the next Committee meeting at which a quorum exists.
- b) Committee meetings may be called by the Chairman, Secretary, or any three other Members of the Committee.
- c) During voting, in the event of a tie, the Chairman will have a second casting vote.

10. ANNUAL GENERAL MEETINGS:

- a) The AGM shall normally be held on the first Tuesday in December each year. Notice of the ARAC AGM will be announced at the first Tuesday meeting in November, sent by email to all Members and will be repeated on the ARAC Website (www.arac.org.uk). Nomination forms for Committee Members for the succeeding year will be accessible for download on the Website and will also be available at the first Tuesday meeting in November. Members may make nominations for one or more of the eight Committee posts. These can include existing Committee Members. All nominated Members must sign the nomination form in advance of the AGM otherwise the form will be null and void when presented at the AGM. All AGM elections shall be conducted by a secret ballot.
- b) A quorum for the AGM / Extraordinary General Meeting (EGM) shall be 25% of the paid-up membership.

11. ARAC CONSTITUTION: This constitution may be revised by the Committee at the request of 2/3rds of the general membership. Once drafted the proposal must be circulated to all paid up Members no less than THREE weeks before the AGM or before an EGM held for the purpose of constitutional revision. An EGM may take place on a normal club night provided that the membership is notified to that effect.

